

CHECKLIST FOR ITALIAN PASSPORT APPLICATION/RENEWAL FOR MINORS (children who are 12 years old and older):

1. Old Italian passport (original) + photocopy (page with the personal data and picture only), if any;
2. Printed version of the minor's Italian parent's consular file taken from FAST IT (see note below);
3. Italian parent's original AZ driver's license + photocopy;
4. Italian parent's copy of a recent utility bill;
5. Application form for minors completed (**note:** non-EU parents must have their signature on it notarized) complete with the photocopy of each of the biological parents' passport stapled to it;
6. Money order or cashier's check payable to the "Consulate General of Italy" for **\$118.40** [note: this amount is valid only from January 1, 2023 through March 31, 2023];
7. 2 passport-size pictures;
8. Photocopy of the child's birth certificate [no translation needed];
9. "Atto di assenso" signed by both parents + photocopy of the signer's passport (regardless of whether the parents were never married/are now separated/divorced, and regardless of their respective nationality). **Please note:** the signature of parent who is a non-EU citizen must be notarized and must be accompanied by a copy of the picture-page of his/her passport. EU citizens do not need to have their signature notarized on the "Atto di assenso" (as long as they can provide and staple to it a photocopy of the picture page of their respective EU passport).
10. If the child was born in the US: copy of his US passport;
11. If the child was born in Italy or outside the US and later moved to the US: copy of the child's green card or visa OR copy of your naturalization certificate + US passport if the child acquired so-called "derivative US citizenship";
12. If you recently obtained the recognition of your Italian citizenship through the *iure sanguinis* process (and the child applied for Italian citizenship with you, as a minor): copy of the e-mail received from the Citizenship Department;
13. If you registered the birth of your child [which occurred outside of Italy] through the General Consulate of Italy in Los Angeles before the local Comune in Italy: copy of the e-mail exchange ("pec") exchanged between the Consulate and the Comune which you received in cc;
14. 2 pre-paid USPS Priority Express envelopes (flat rate of **\$26.95** each way, for a total of **\$53.90**): one from you to the Consulate in Los Angeles (see address below); one where your address appears on the sender's as well as the recipient's box [from yourself to yourself]. The address of the Consulate is: **Consulate General of Italy, Passport Department, 1900 Avenue of the Stars, Suite # 1250, Los Angeles, CA 90067-4404**;
15. Authorization to return your Italian passport by mail [which you must sign on behalf of the minor child].

NOTE: Children **12 and older** you must make an appointment before our office because we need to capture their fingerprints; children between **0-12 years** old are exempt from fingerprints and therefore you can apply for their Italian passport by mail directly with Passport Department of the General Consulate of Italy in Los Angeles.

* **Proof of AIRE registration for minors:** AIRE registration is for adults only. Minor children who are Italian nationals do not have a consular file in their name but are listed in the consular file of their respective Italian parent. Therefore, for a minor child you must provide one of the following:

- a. Print-out of the Italian parent's "scheda consolare" [consular file] taken from the "FAST IT" [<https://serviziconsolari.esteri.it/ScoFE/index.sco>] showing that the minor child is listed in the family and resides at the same address as the Italian parent;
- b. AIRE certificate issued by the Comune in Italy (PDF copy is fine), if you have it, listing the child;
- c. E-mail from Consulate approving your citizenship *iure sanguinis* application confirming that you are also registered in the AIRE (Note: this works only for those who have recently obtained the recognition of Italian citizenship *iure sanguinis*, and are now applying for their 1st passport);

Please **do not** make an appointment before our office until you have actual proof of your current AIRE registration. For any issues/clarification/etc. that you might have, please contact the AIRE office at anagrafe.losangeles@esteri.it. This Honorary Consulate does not act as intermediary on behalf of individuals.